



DELHI PRIVATE SCHOOL, AJMAN

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HOMework POLICY

(Modified during e-learning programme)

INTRODUCTION

At DPS Ajman, Homework/extended work forms an integral part of the school's learning programme. Our homework policy establishes the expectation for teachers to ensure that the appropriate Homework at each grade is assigned to enhance student's learning. Homework provides an opportunity for learners to enhance their learning and reinforce what they do in class.

OBJECTIVES

The purpose of this policy is to provide clear guidelines to all the stakeholders so that they carry the responsibility of successful implementation of the policy and ensure that the practice of giving meaningful and planned homework is followed, which takes into account the needs of all the kind of learners. The homework expectation should be in line with the 21st century skills, Innovation, invention and UAE National Agenda.

The policy is meant to be relevant for Kindergarteners to the senior most class of the school. The policy will be reviewed annually.

FRAMEWORK FOR ASSIGNING HOMEWORK

- Homework should have the clear purpose and should directly connect to what students are learning in their classes.
- Homework should provide the opportunity to apply the knowledge attained inside the classroom, complete the unfinished tasks, reinforce the classroom teaching and develop responsibility for their own learning.
- It should serve as a tool to enrich student's understanding of the topic and encourage application and research work.
- ~~Students should write the homework in their almanacs on regular basis.~~
- **Teachers will post the HW/Assignment in the Google Classroom**
- It should provide the evidence of student's learning and evaluated promptly.
- ~~Class reps to ensure that the HW is regularly uploaded.~~

TIME

- The quantity of homework given should be age appropriate and it should not interfere with the co-curricular, physical and social activities of the child.

- Learners should be given timely opportunity to be involved in meaningful and fruitful leisure activities at home.
- **Teachers must keep in mind the onscreen time for the students, the HW should not substantially increase the screen time of the students.**
- **Teachers should also keep in mind the available resources during the home learning while designing the activities and assigning the projects.**
- The average quantity of homework should be such that the average time taken by an average student should not exceed the time limit given in the following table:

HOMEWORK TIME FRAME	
KG – 1 & KG – 2	15 min of reading everyday (picture reading or with parent support) 40 min of recap work weekly
GRADE – 1 & 2	20 min of reading everyday 20 min of homework everyday
GRADE – 3 to 5	20 min of reading everyday 15 – 20 min per assigned subject. Should not exceed 1 hour 40 min
GRADE – 6 to 8	20 min of reading everyday 20 – 25 min per assigned subject. Should not exceed 1.5 hours 1 hour
GRADE – 9 & 10	30 min of reading everyday 30 – 40 min per subject. Should not exceed 2 hours 1.5 hours

**No Homework/assignment to be given during the holy month of Ramadan*

NON COMPLETION & LATE SUBMISSION

- Students who do not submit their homework/assignment or submit it after the given deadline will receive any of the following:
 - Deduction of grades
 - Filling up of anecdotal form
 - Communication with the parents through class teacher.

****During home learning, the circumstances and the limitations to be considered and flexible deadline to be given to the students.***

GUIDELINES FOR MAINTAINING NOTEBOOKS

- Students are required to cover all their notebooks.
- Date should be mentioned in the given format on left side - top corner of the book within the margin. (dd/mm/yyyy)
- Chapter name & number should clearly be mentioned.
- Heading should be in centre in capital letters. Sub title should be mentioned on left side
- WALT/Lesson Objectives should be mentioned.
- Key words of the day to be mentioned.
- Question and answer (QA)
 - Give open ended questions
 - HOTS questions
 - Research based assignments can be included
 - Objective Questions according to IBT should be provided
 - Direct questions to be avoided
- For Science: Lab activity should be done once in a week and need to mention in the note book as an evidence.
- Note book checking should be done regularly by taking even spelling errors into consideration. ***(Assignments to be marked and necessary remarks to be given during home learning)***
- Note books should be checked atleast once after teaching two classes in Gr 1-3 and atleast once after three classes in Gr 4-10.
(Assignments to be marked with feedback within 3 days of due date)
- The record in the form of checklist of students to be maintained.
- Sufficient number of quality worksheets to be given to cater to different types of learners.
- Index of the notebook to be maintained from grade 3 onwards.
- Revision worksheet for periodic tests to be given atleast 5 days before the test.
- In mathematics, once a week mental maths should be conducted for grades 1-3
- In languages, once a week dictation need to be taken and dictation words to be uploaded/given to students well in advance.
- For languages, reading, speaking and listening test should be done once in a week.
- For English, cursive writing has to be practiced from Grades 1 – 3.